



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

JALESWAR COLLEGE, TAPOBAN

JALESWAR COLLEGE, TAPOBAN, P.O -KATARIHARA, DIST- GOALPARA,
ASSAM, PIN.-783132

783132

www.jaleswarcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Jaleswar College, Tapoban, is the only college which is located at flood affected area of Goalpara district of Assam. Though the college located in the south bank of river Brahmaputra but due to heavy flood in 1998 to 2015 the college suffered a lot in its infrastructure and every aspects. The college was established in the year 1981. In the beginning the college ran smoothly but due to some unavoidable cause it stopped for several years and by the blessing touch of Late Honourable Ex Minister, Assam, Afzalur Rahman it again revives in 1991 as a degree college, the intellectuals were having a motto “Tis a lesson you should heed, Try, try again”. They dreamed of establishing and promoting for imparting Higher Education up to Master Degree level but the facilities for higher education still remained a dream and failed to establish their dream to fulfill large number of students career and as a result, many students found their doors closed to their aspirations of getting higher education.

Since its revival in new shape, the college has been vigorously bestowing service in higher education at UG level. Due to the active involvement with Gauhati University, the college acquired permanent affiliation in the year 2013 for the Arts Stream. The college obtained recognition under Section 2(f) & 12(B) of the UGC Act, 1956 in 18th December, 2013. The college was provincialized in 1st January, 2013 under the Provincialization Act by Govt. of Assam (w.e.f. 1st January, 2013).

The college was established with the objective of providing quality higher education at an affordable cost to the weaker section of the locality. The college has grown into a leading higher educational institution with its own campus and infrastructure. The college is an Arts Stream in undergraduate level. The College is permanently affiliated to Gauhati University and it is a Co educational institution. The core subjects offered by the college are Economics, Education, English, History, Political Science, Assamese, Hindi, Assamese Second Language, Mathematics, and linguistics. The institution has been following the Three Year Degree Course since 2011 and from 2019-20 session, CBCS system is introduced as per the directions of Gauhati University.

Vision

Jaleswar College, Tapoban, has aimed at with the primary vision of spreading knowledge and wisdom among boys and girls of rural and backward area. The college has a vision of becoming an ideal higher educational centre of the country encompassing every sphere of modern day education. The College has been continuously striving to earn academic excellence despite of various hindrances like its poor road communication facilities, backwardness of the area in respect of education and economy and natural obstacles like flood that affects the area every year. It is continuously forwarded towards the successful journey of rural people through the development and giving the service of knowledge and wisdom. To banish the illiteracy from the rural people is also a prominent vision of this college. Before 1981, it was not possible for the people of this area to send their children specially girls students were deprived of their education not only because of communication but also for the economic crisis of their parents. The purpose of such engagement will be to create an inclusive society that promotes and protect the dignity, equality, social justice and human rights for all with special emphasis on empowerment of women for responding social change realities. We cherish the vision of making this college a leading premier institution which can leave a mark in the society at large.

Mission

The College prepares Arts graduate having sensitivity towards society, culture, spiritual, moral and ethical values.

The College emphasizes on building socially responsible citizens and in order to grow social responsibility among the students, various community service initiatives are undertaken.

- * To encourage the young student through academic excellence with aims at intellectual, spiritual, emotional and creative needs of the student and to make them self- confident, self reliant decision maker.
- * To encourage students to take in traditional, moral values based on Indian culture and heritage.
- * To inspire and prepare our students to compete at national and international platform in the fields of academic, art and sports and politics.
- * To promote leadership qualities and to develop entrepreneurial skills among rural students.
- * To create students, the sense of sincerity, devotion, truth and honesty towards the nation.
- * The main mission is to prepare the young mind with proper knowledge and skill.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. A strong academic reputation built over a period of 41 (Forty One) years.
2. Twelve teaching departments with dedicated faculty.
3. Student support services for academic, personal and career support.
4. The College has dedicated teaching and non-teaching staffs, and satisfactory student strength, with students hailing from different minority communities.
5. The College has NSS Unit.
6. IQAC with the co-operation of its various Committees organizes programmes with a view to develop the students in various fields.
7. Drinking water facility is properly maintained.
8. The College has an Alumni Association that organizes meetings and get-togethers with the students and teachers.

9. The location of the College is calm and quiet that makes the environment suitable for learning.
10. The teaching staffs, both regular and Part-time, fulfill the required norms of UGC, and have been academically active.
11. The non-teaching staffs are equally sincere, co-operative. They are punctual and enthusiastic towards their duties.
12. College encourages the students to focus on literary and creative dimensions through the annual College magazine and Wall magazine, along with Departmental wall magazines.
13. The College runs Canteen within the campus.
14. The College maintains a WI-FI
15. Each of the Department has organized Guardians' as well as General meets.
16. Two digital class room

Institutional Weakness

1. The major weakness of the college is the lack of Digital Library and Auditorium hall. Due to this drawback we fail to offer intellectual development amongst the students.
2. Inadequate resources for recruitment, retention of Ad-hoc teachers.
3. No Indoor Stadium.
4. Shortage of permanent teaching and non-teaching posts.
5. Infrastructural and regulatory obstacles in the introduction of new courses and programs of study.
6. Paucity of time for teachers for Research works.
7. Infrastructure needs to up gradation.
8. High dropout rate of students, resulting from multiple reasons including academically disadvantaged family, poverty, early marriage etc.
9. No hostel for the boys. So it fails to meet the demand from students for residential accommodation.
11. The proper functioning of the College hampered due to insufficient fund.
12. The college is located in a flood affected area and during flood academic environment is badly affected.
13. The college is located in a rural and economically backward area of Assam.

14. The college has very limited sources of income .

15. The college has only arts stream and the students aspiring for higher studies in science and commerce have no option other than going to other institutions.

16. Limited Staff in sanctioned post is another weakness of the College.

Institutional Opportunity

1. Explore interdisciplinary to develop new programs and courses of study and widen the academic choices available to a student.

2. Distance Education Opportunities through Krishna Kanta Handique State Open University (KKHSOU) for people of all ages.

3. To start Science Stream at the under graduate level in near future.

4. To help students to venture the field of Sports by training them in the sports of their interest.

5. To encourage Environmental awareness amongst the students, by letting them participate in various awareness programme.

6. To inspire and encourage students to be more responsible towards social activities.

7. Build inter-institutional linkages for collaboration in learning and research.

8. Enhance diversity to gain the benefits from diversity-related experiences.

9. Increase community interaction and social outreach to raise Institutional visibility.

10. Explore interdisciplinary to develop new programs and courses of study and widen the academic choices available to a student.

Institutional Challenge

1. The college is located in the south bank of mighty river Brahmaputra. The flowing water of the river jingiram also affects the college. The surrounding area of the college is also affected by heavy flood every year for which the development of academic environment is hampered.

2. The college faces the challenge due to the shortage of sufficient fund. It hampered all round development of the college.

3. As because the Limited post of teaching staff is sanctioned at the time of provincialisation, and the remaining non sanctioned employees are given less interest to the classes. It is found to be the major another challenge of

the college due to which the college could not keep pace with the development of global educational atmosphere.

4. The college faces lack of sufficient research infrastructure. It is also a challenge of the college for which the college could not move forward properly in the sphere of research and development.

5. The problem of student's dropout is another major challenge of the college. This Problem occurs every year because most of the students of the college are from poor economic background.

6. Due to insufficient communication, the college faces the challenge of student enrolment.

7. Shortage of regular faculties and Non teaching Staff.

8. Most of the students are from poor financial background and this affects their learning environment. The road communication of the feeding area is very deplorable

9. The college could not manage the boundary wall. There is a boundary wall only in the front side of the college.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Jaleswar College, Tapoban is affiliated to Gauhati University. The college follows the curriculum of its respective affiliating University. The college follows the academic calendar issued by its affiliated university where the dates for academic and non-academic activities are mentioned.

An Annual Academic Calendar of the college is prepared by the Academic Committee of the College on the basis of the Calendar of Gauhati University. The Academic Calendar of the college is published in the College Prospectus and Notice Board and uploaded in the College website. At the beginning of each academic session the college publishes a prospectus including all necessary information about the college.

For smooth running of the college a Master Routine is also prepared by the Class Routine Committee and the Academic Committee. All Heads of the Departments distribute the courses amongst the faculty members and prepare the departmental class routines accordingly. It helps all the faculty members to complete the syllabus in stipulated time. Student's class attendance is also recorded in the Class Register Books.

The Sessional Examination is conducted as per Academic Calendar for each semester. The Sessional and the University Final Examinations held in the college are conducted by the Examination Committee of the College. The marks of the Sessional Examinations are maintained in the departmental progressive record book and the results of the Final Examinations are recorded centrally in the office of the college. The college conducts unit test and sessional examination to evaluate student's performance on regular basis. Every department arranges seminars, group discussions, viva-voce and gives home assignments to the students as a part of internal assessment. The teachers are instructed to maintain the record of their daily classes in teacher's diary and are advised to submit course completion certificate at the end of every academic session.

The various departments of the college teach the students issues connected with Women, Human values,

Environment and sustainable development, etc. as a part of syllabus.

Teaching-learning and Evaluation

The college encourages students from diverse backgrounds from within the District and across the State. Varying potential of students is assessed through initial interaction as students are welcomed into a learning environment that is sensitive to those who might need initial mentoring and orientation, and tutorial and remedial classes as well as to those who might learn better when presented with additional courses

The admission process of the college is very transparent and follows the reservation policy as per government rules. The institution follows the broad framework of the curriculum for B.A. (Honours & Non-honours) course under Gauhati University. The college has adopted continuous monitoring and evaluation mechanism through sessional examination as well as seminars and group discussions. The institution adopts various student centric methods to enhance the student involvement as a part of participative learning and problem solving methodologies such as group discussion, class room interaction, seminars, home assignments, field study etc. The college is a library with sufficient stock of books. Laptops and Projectors are provided in some classes for effective teaching. The college organized some interdisciplinary lectures and talks with eminent persons. The students are encouraged to participate in community work through NSS, extra-curricular activities such as quiz competition, debating competition, essay competition, annual college magazine and wall magazines etc

Alongside the diverse learning processes there is Continuous Internal Evaluation through Sessional examinations and a variety of projects, assignments and presentations conducted by individual departments. The Examination Committee ensures and focuses on not only student progress, attendance monitored and records maintained, but the process remains transparent and student friendly, with re-evaluation and reexamination available when requested..

The institution integrates the issues relevant to Gender Sensitization, Environmental Sustainability, Human Values and Professional Ethics into the Curriculum which helps them to fosters human values and helping them in the process of becoming good citizens.

Research, Innovations and Extension

Research and innovation is a challenge for the College to scale high as the College has been imparting undergraduate education. Teachers are always encouraged to organize seminars and workshops in the institution. The College has adopted three neighboring schools and has been providing priority in achieving a holistic development of its adopted schools through visiting classes and different types of extension activities in the last few years. These kinds of activities have been extended to other nearby schools as well.

Issues like that of self-defense for girls and importance of Yoga have been the highlights of the activities along with the college students and the students and local people of nearby villages. Teachers are granted leaves for attending course work, paper presentation, library visits and other related activities. The teachers of the college have been publishing their research papers in various national and international journals, conference proceedings. The college has also participated Unnat Bharat Abhiyan and Saccha Bharat Abhiyan. The NSS unit of the College too has been organizing programmes related with cleanliness, gender issues, child marriage etc. in the nearby areas. The college has a number of collaborations/linkages for faculty exchange, student's exchange.

The college also promotes a good link with the neighbouring community by organizing various extension activities and ensures students' active participation. The teachers unit and NSS Unit in collaboration with IQAC of the college organizes different programmes such as World Environment Day, International Yoga Day, International Women's Day, Orientation Programme on Swachh Bharat Mission, Gandhi Jayanti. Teachers took special classes in the schools of different localities in subjects like English, Education, Economics, Assamese, and History etc.

Further, the college and the departments organize educational tours and field visits to different places, which help the students to interact with the neighborhood community and make the students aware of neighbourhood history, life and culture, its economic prospects and challenges and cultural union.

Infrastructure and Learning Resources

The college campus is spread over an area of 46 Bighas of land. It is functioning with the grants and aids from UGC, Government of Assam, MP and MLA's local area development fund, local donor contribution and some extant by its own resources. The classrooms of the college are spacious with facilities like electricity, white and black board, projectors and adequate number of desks and benches.

The college has a library with large number of books, reading room for both teachers and students

The institution has one Computer Laboratory, one Girls' Hostel(Under construction), and one Girls' Common room, NSS Unit, a mini Fitness Centre, a playground, one generator set, a Canteen. The college has been making full efforts for the development of infrastructure of the college. There are adequate class rooms, separate spacious and a well accommodated Hall with a seating capacity of 250 seats used for different programmes, separate offices for Distance Education Centres of KKHSOU & IQAC, well furnished Computer Education Centre, separate department rooms for each department, Canteens, Pure drinking running water facility, High power generator for the college. The library has a spacious reading room with a seat capacity of 30 students. The students are facilitated with Girls Common Room, College Union Body Room, toilets for girls and boys.

One playgrounds and Bike parking stand is in the campus. Separate arrangement is also made for teacher to carry out research activity in the library. The college has provided ICT facility in the form of digital classroom. The college has introduced campus WI-FI and necessary arrangement is already made and hence it is fully wi-fi campus.

Students are encouraged to take part in various cultural activities and events like College Week, Freshmen Social, quiz, essay writing competitions etc. and also cultural functions and competitions held in the local festivals and other local events every year.

Student Support and Progression

A Comprehensive care system designed to provide a holding environment; provides for the holistic development of the students. The institution has developed a good platform for students support and progression in the field of academic and co-curricular activities. The institution has an active Students' Union through which the college channelizes the students to participate in various activities. Besides, student feedback systems maintained every year. The college provides free admission to the economically backward students

with the help of government. The institution has a student welfare fund which assists the economically backward students by providing financial support.

The college organizes remedial classes for slow learners through its academic departments. The college celebrates World Environment Day, Yoga Day, Republic Day, Independence Day and Open Cultural Function by inviting Artists and Singers for the Cultural up gradation of the students etc. The NSS Unit also takes part in the various matters like cleanliness, environmental sustainability and community linkages with neighbouring areas.

The Students' Union and Sports Committee creates platform for the students to identify their hidden talent and explore themselves in various aspects of life. The Students' Union is formed as per the university norms. They undertake various activities pertaining to inter-college sport and cultural activities.

Guardian meetings are also held regularly to promote understanding and cordial relation between the college and the parents to ensure support to the students, both at home and in college. The academic calendar that has been carefully designed is an indicative of maintaining equilibrium between academia and extra-curricular activities. Besides the college also assist students in availing scholarship schemes from the governments. Provisions have been made to solve problems and prospects of all section of student through Grievance Redressal Cell, Anti Ragging Committee and Women Cell etc. The active participation of Alumni Association in the college is also an indication of a strong bond between the alumni and the college.

Governance, Leadership and Management

Jaleswar College, Tapoban is well governed institution. The college works for developing human resources with the values, art and culture of the society. To achieve this motto, the institution distributes the responsibilities to the Heads of Departments and to various committees involving teaching, non-teaching staff and student representatives. The institution follows all the rules and guidelines of affiliating university, UGC and State Government for employment, admission, utilization of funds, maintaining discipline and overall management. The college has introduced e-governance in admission. Faculty members have been encouraged to attend Faculty Development Programmes and participate in seminars, workshops and short-term courses. The college depends on the state Government funds and on UGC grants for infrastructural development. The responsibility to conduct the annual internal audit has been assigned to a designated C.A.

The Governing Body of the college supervises the smooth functioning of the administration and academic well being of the college. The college construction committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General Fund, Games Fund, Examination Fund etc. and the accounts of which are maintained with separate cash book, ledger book, passbook etc. The accounts are audited by the certified Chartered Account as well as Government Auditors.

The IQAC of Jaleswar College, Tapoban was established in the year 2014. The Quality Assurance Cell of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The financial management is assisted by DDO and the Accountant of the college. The departmental expenditure is disbursed by the Principal in consonance with the departmental heads, decided in the meeting with regard to purchasing books, equipment, and other necessary expenditure. Academic Committee takes care of the academic activities of the college. Examination Committee takes care of all the internal assessments and ends semester examinations. The Library committee ensures the

procurement of books and other materials from time to time. Admission Committee oversees the admissions before the start of the academic session. Cultural Committee organizes all cultural programs throughout the year.

Institutional Values and Best Practices

The college assures that community service is a noble service towards humanity. Several activities such as cleanliness, plantation and awareness campaigns are conducted for the benefit of society and at the same time, distributing the knowledge to students. Promoting Library consciousness among the students is also one of the best Practices. The college imparts Library Orientation Programmes to encourage Students to explore library, read more books, and enhance their level of knowledge. Seminar presentation and group discussion are organized under the orientation programme. The programme helps, encourage students to develop their good reading and study habits. It orients them towards research.

Jaleswar College, Tapoban is always committed towards institutional values and best practices. As a Higher educational institute the college provides various safety and security measures towards the students. Grievance & Redressal Cell, Sexual Harassment Cell, Anti Ragging Cell, Women Cell has always worked for the well being of the students. The college has Girls' Hostel (Under construction) and Common Room with necessary amenities.

The college organizes seminar, workshop, talk, camp etc. for career counseling, gender sensitization, mental health & hygiene. It also celebrates & observes various days like, Republic day, Independence Day, Voters Day, Gandhi Jayanti, Teachers' Day, National Unity Day, World Environment Day, International Women Day, International Yoga Day etc.

For cleanliness and good environment, the college uses garbage bin to collect the solid waste and provides access to safe sanitation system. It promotes appropriate management and disposal of domestic wastewater through proper drainage. The main source of energy of the college is electricity. The college always tries to reduce energy consumption and using energy efficient LED bulbs.

For financial transparency college has used cashless transaction through cheque payment.

As a higher educational institute, Jaleswar College, Tapoban is not only committed towards academics but also human values, ethics, and social responsibility.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JALESWAR COLLEGE, TAPOBAN
Address	Jaleswar College, Tapoban, P.O -Katarihara, Dist-Goalpara, Assam, PIN.-783132
City	Guwahati
State	Assam
Pin	783132
Website	www.jaleswarcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Abdul Mannan	03663-295031	7002694365	-	collegejaleswar@gmail.com
IQAC / CIQA coordinator	Elias Uddin Khalifa	03663-7002694365	9957230952	-	jaleswarcollege@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	18-12-2013	View Document
12B of UGC	18-12-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jaleswar College, Tapoban, P.O -Katarihara, Dist-Goalpara, Assam, PIN.-783132	Rural	14.72	5000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arabic	36	H.S.	English + Assamese	100	21
UG	BA,Assamese	36	H.S.	Assamese	600	238
UG	BA,Economics	36	H.S.	English + Assamese	100	34
UG	BA,Education	36	H.S.	English + Assamese	300	205
UG	BA,English	36	H.S.	English	250	56
UG	BA,Hindi	36	H.S.	Hindi	50	7
UG	BA,History	36	H.S.	English + Assamese	150	136
UG	BA,Linguistics	36	H.S.	English + Assamese	50	25
UG	BA,Mathematics	36	H.S.	English + Assamese	100	2
UG	BA,Political Science	36	H.S.	English + Assamese	300	287
UG	BA,Philosophy	36	H.S.	English + Assamese	100	26
UG	BA,Elective Assamese	36	H.S.	Assamese	50	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				25			
Recruited	0	0	0	0	0	0	0	0	22	3	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	10	0	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						10
Recruited	9		1		0	10
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						5
Recruited	0		4		1	5
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	0	0	8
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	32	3	0	35
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	231	0	0	0	231
	Female	233	0	0	0	233
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	257	247	286	274
	Female	213	189	223	232
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		470	436	509	506

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Jaleswar College, Tapoban is affiliated to Gauhati University. Being an affiliated college, our course structure and the content is designed by the university as per the UGC guidelines. The college is now
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	<p>operating only one stream- Arts. The college currently does not have multiple entries and exits in the offered programs. Jaleswar College, Tapoban is ready to adopt NEP 2020 in multidisciplinary Programmes and interdisciplinary Courses as soon as our Affiliating University gives us the opportunity. Jaleswar College, Tapoban makes great effort for expansion of quality in higher education among rural, poor, socially and economically disadvantaged group of students. Our institution gives importance to liberal education, value based education and environmental education. The stress is given on project work, Field work and experimental learning.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college has not registered under ABC to permit its learners to avail the benefit of multiple entries and exist. The college has just initiated foreign collaboration and it has plan for internalization of education on its part in future. The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the Parent University and Higher Education Department of government of Assam. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system will be created.</p>
<p>3. Skill development:</p>	<p>Our College is already offering the skill courses as per CBCS scheme set up by Gauhati University from Semester III to VI in various programs. Our College is ready to adopt and offer various Skill Development Programmes that will be offered in the New Syllabus for NEP 2020 by our Affiliating University or as per the framework done by the Government of India. Besides this, in 2021, 3rd December Jaleswar College signed MOU with Habraghat College, Krishnai. Besides the curriculum we are trying to make the students self reliant through providing skilled based education. It will make the National Education Policy 2020 a revolutionary document. Keeping with this view our Institution has decided to introduce some courses for the benefit of the students which will bring some very fundamental changes in our education system. The college has plan to introduce skill oriented and job oriented courses and made skill</p>

	<p>subjects compulsory for the students who are free to select skill courses of any department. Moreover, we already decided to introduce vocational course like computer course. The job-oriented ADD ON courses are designed to equip the students to face the emerging challenges in the job market. The programme consists of certificate/Diploma/Advanced level courses to be done in 3 months, 6 months, and 12 months.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college ensures appropriate integration of Indian knowledge system by offering MIL (Modern Indian Languages) subjects and core courses as per CBCS scheme set up by Gauhati University. Languages like Assamese, English and Hindi are offered to students as core subjects along with generic electives and skills subjects. The students are taught in both English and Assamese. The college is planning more orientation to the faculties for effective teaching in both the languages. We prefer to give teaching through Mother Tongue. Other subjects like Political Science, History, Philosophy, Education etc. are also offered in order to fix the sense of national integration, love for art, culture and civic sense among the student community.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution's main vision to focus on outcome based education. To meet the NEP, the college plans to implement interdisciplinary program and inter departmental program focusing on Outcome Based Education. Our college offers only ARTS Stream. The primary focus of the proposed OBE system will be on the skills like life skills; basic skills; professional and vocational skills etc. It is believed that outcome analysis will help to find gaps and carry out continuous improvement to align with the mission of NEP 2020.</p>
<p>6. Distance education/online education:</p>	<p>Our college is providing full support in inculcating distance education by running study centers of Krishna Kanta Handiqui State Open University (KKHSOU), Assam. During the period of lockdown the faculties support the students by using various different applications like Google Meet, Zoom, Whatsapp etc. Once the NEP is implemented in Assam, we will ensure smooth functioning of Distance and Online education as recommended by the policy framers of NEP-2020. We also decide to introduce vocational courses through ODL mode in</p>

the college.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Electoral Literacy Club is set up in Jaleswar College, Tapoban in 2021 with the primary objective of sensitizing the student community about democratic rights i.e casting votes in elections. We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct poster presentations, debates, mock parliaments, elocution, essay writing and other programs which create awareness regarding electoral procedures.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The Institution has the ELC functional with the following office bearers 1 Mozaffar Hussain, Assistant Professor, ELC Coordinator 2. Khurshid Fatehul Ikram, Assistant Professor, Additional ELC Coordinator 3. Dulal Uddin, B.A 2nd Sem Student, Student Representative 4. Akhirul Islam, B.A 5th Sem Student, Student Representative 5 Minara Khatun , B.A3rd Sem Student, Student Representative</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Activities done by the ELC of JCT 1. To participate in Voter Awareness Campaigns aimed in educating the public in the nearby villages. 2. To create awareness and interest among faculties and students through workshops. 3. To educate the targeted populations about voter registration, electoral process and related matters. 4. Right to Vote</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The institution has arranged facilities in the campus to conduct training programs to the students by the District Election Officer. In 2021, Mitali Chandra, Election officer of Goalpara participated in the training program in our college and aware the students relating to the electoral issues. 1. To help the target students understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner 2. To develop a culture of electoral participation and</p>

	<p>maximize the informed and ethical voting and follow the principle ‘Every vote counts’ and ‘No Voter to be Left Behind’.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. The EL conducts year wise camps for the same.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
413	404	405	461	464
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	25	19	20	20

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
27.89	25.18	26.25	51.66	74.84

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Jaleswar College, Tapoban ensures effective curriculum delivery by taking several well planned measures. It has implemented Choice Based Credit System (CBCS) in 2019 at all the departments in UG level as per the guidelines of Gauhati University, Guwahati. The college has well-structured Outcome Based Education (OBE) process for the effective introduction and delivery of the curriculum to make the students self-dependent, innovative and job-oriented. The college has given attention in new programmes and guiding the students with various national education platforms.

Curriculum Delivery and Planning Process

IQAC of our college conducts meeting at the beginning of every Academic session of every year and minutely discuss the syllabus of each subjects. The Annual Academic Calendar of the college is prepared by the Academic Committee on the basis of academic calendar of the university and departmental academic plans. It is uploaded in college website and published in the college Prospectus. The departmental academic Plans are displayed on the departmental notice boards. The Prospectus Committee of the college has the responsibility to prepare and design the prospectus and include the requisite information regarding the programmes and courses. All details of programme outcomes, programme specific outcomes, course outcomes, syllabi, weightage of internal and external examinations are viewed through College Website. Besides, all programmes, E-Resources, Question Bank containing model question papers, old university question papers and time table of the college are displayed in the college website. Sessional Examination each semester is conducted as per Academic Calendar following the pattern suggested by Gauhati University. The Internal Assessment Examination is conducted for every semester in the college and from the faculty members, an examination committee is formed and they take the responsibility to conduct the examination smoothly.

Curriculum Implementation process:

During the introduction of new programme all faculty members are informed by the HoDs to prepare Programme Outcomes and Course Outcomes. All sorts of outcomes are finally approved by the Departmental Advisory Committee. On the other hand, the faculty members also prepare a Course Plan in response with the attainment of course outcomes.

The college is organized quizzes, case discussions and seminars, workshops, Meet with Academic Expert etc. in order to make the learning student centric to enhance the students of the college.

All HoD of the college take active part to find out the slow learners from each semester from their results and attention in the classrooms. Hence Remedial classes are conducted for slow learners. The IQAC of the college monitoring the matter and resolve it. A course completion report for each semester is prepared by the department and all HoDs take the responsibility to submit it to IQAC. Feedbacks from students and parents are collected annually to get their comments and suggestions for the improvement of the academic environment of the college. Faculty Development Programmes are being organized on a regular basis for the newly introduced courses. IQAC always cares for necessary modifications in curriculum delivery based on curriculum feedback from stakeholders and review the result.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Jaleswar College, Tapoban, being an affiliated college, follows the curriculum offered by its affiliating University.

Gender Sensitivity: The syllabus of Economics, English, History, Political Science, Education and Philosophy include issues related to Gender Sensitivity.

There are two papers on Ethics in Philosophy in B.A.5th and 6th Semesters Philosophy Major Course and one paper in B.A. 6th Semester General course deal with value education emphasizing on the spirit of ahimsa, satyagraha, and non-violence through Gandhian ideology.

There are two papers containing units on Value Education are included in the B.A 1st Semester in General Courses in the Education Department under the earlier Semester System. Department of Education also has one paper in the B.A.3rd Semester with a unit on Education for Women's Equality and Empowerment. A paper on Environmental Education and Population Education is offered for the students of B.A.4th Semester Education to educate the students about the relationship between man and environment –Ecological and Psychological perspective and environmental degradation and education

for sustainable development.

The Department of Political Science has a paper in B.A. 5th Semester General Course with a unit on Ethics and Values in Public Administration. Department of Political Science has papers on human rights in both General and Major Courses in B.A.5th and 6th Semesters as parts of their course curriculum. The department has another paper in B.A.3rd Semester General Course with a unit on Fundamental Rights. Two papers on Women and Politics are offered by the Department of Political Science in B.A.5th and 6th Semester Major Courses. Another paper on Feminism is offered to the students of B.A. 2nd Semester Honours Course under CBCS System by the Political Science Department.

A paper on Women's Writing is offered to the students of B.A.5th Semester English Major Course. A paper on Nature in B.A.6th Semester English Major attempts to give an idea to look at

the changing notions of the relationship between humans and nature and between nature and culture over the ages.

Environment and Sustainability: The College runs a compulsory paper for all called Environmental Studies in the 2nd Semester, which deals with environment protection and sustainability. A compulsory paper on Environmental Studies is taught in the B.A.2nd Semester CBCS Course at the Under Graduate level and in the B.A.3rd and 4th Semesters in the earlier Semester System Course. Two papers are included in the 5th and 6th Semester of B.A. Economics Major Course on Environmental Economics and Economics and Natural Resources and Sustainable Development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 94.43

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 390

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 33.28

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
186	111	165	218	152

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
500	500	500	500	500

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
185	185	185	185	185

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 15.88

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Jaleswar College, Tapoban adopts different student centric methods like experiential, participatory and problem-solving methodologies for enhancing active participation of the students in the teaching learning and evaluation process. Our institution aims to make the teaching learning a two way process by encouraging the students to enjoy the teaching learning programmes.

Experimental Learning:

Our institution has taken bold step to improve the knowledge of the students. In this essence, different academic field visits are conducted for the students to important places like Book Fairs, Museums and historical sites for gathering basic knowledge and new experiences;

2. Students are guided to undertake different project works, surveys, case studies etc., to help the students to gather first-hand information and basic knowledge of specific areas;
3. Students are encouraged to engage themselves in different useful learning activities in the college maintaining a non-competitive and co-operative environment. Senior and junior students get involved together for activities like Departmental Wall Magazine, seminars, quiz etc. and create a congenial academic atmosphere in the college.

Participative Learning:

1. The field trips are organized by different departments so that the students are familiarizing with the issues of the external world beyond the academic environment of the college.
2. Departments organize departmental seminars, quiz and group discussions, get together programmes etc. as part of participative learning. Students are taught to analyze, and enhance their knowledge through participation.
3. Field visits and Excursion Tours to historically and culturally important places within and outside the state are conducted to enhance the life skills and knowledge base of the students and to improve and update their participative and experiential learning.
4. Home assignments and project works are assigned to the students to help them develop problem solving skills;
5. Students are also encouraged to participate in different sports and cultural events like Inter College Competitions; Youth Festivals; Cultural Programmes, and NSS events etc. to present their talents and foster the spirit of togetherness and leadership.

The teachers use real world situations and case study method during disseminating the contents. Modern technical means like Google workspace, E-mails, Google Classrooms are used to meet the urgent needs of students during the pandemic time.

Problem Based:

1. Students are assigned different projects and assignments so that they can create skill in them to solve the problem
2. Students are prepared to organize different extra-curricular activities and through it they can gather

experiences and problem-solving techniques;

3. Students are encouraged to go for field visits and conduct socio-economic surveys supervised by teachers to get primary information and to develop their analytical skills;
4. Students are provided life skill education in the form of Yoga, and awareness lectures;
5. NSS volunteers are encouraged to get involved in various current social issues and burning problems of the community to develop their problem-solving abilities;
6. Students are given opportunity to get involved in Students' Union and acquire problem solving abilities. Students are involved in other administrative bodies too.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	25	19	20	20

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 28.18

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	06	06	06	05

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college create mechanism to solve the examination related grievances and always transparent. To make the internal evaluation system transparent, the Examination Committee is formed in the college to conducts all the internal examinations according to the schedule given in the academic calendar of the college. The dates and schedule of various sessional and internal examinations are displayed in the departmental and official notice boards of the college.

Generally, the college office deals with the grievances related to the internal Examinations. The grievances of the students handle very carefully. The students are guided by the concerned teacher and the college office to solve their grievances easily. Subsequently, these grievances are forwarded to the affiliating University or concerned authority for proper solutions and rectifications.

An Examination Committee is constituted every semester with the Principal as the Convenor assisted by the other members of the committee. The committee works for smooth and easy rectification of all the examination related problems of the students.

The issues related to the sessional examination and its marking are carefully handled by the Examination Committee. Students are given freedom so that they can easily interact with the teachers of respective departments to resolve any grievances regarding internal examinations related issues.

Each department of the college resolves the grievances related to sessional examinations in their respective subjects. The students who fail in the sessional examination are allowed to re-appear in the sessional examinations again whenever they place an application for re-appear in the examination. The examinations are conducted by the concerned departments in the respective subject.

The faculty members are always engaged to serve the students devotedly. They clarify the doubts and enquiries of the students that they face in the college. The departments share the marks of the sessional examinations with the students and guardians to maintain transparency in the teaching- learning and evaluative process of the college.

All the information regarding the internal examinations and internal assessment are communicated to the students through the departmental and official notice boards, which provides transparency to the internal examination system in the college. Besides, the respective departments take subsequent remedial and corrective measures to develop the weak students who need.

Evaluated answer scripts and assignments are discussed with the students so that they can know what they write in the examination and what measure they can take for doing well in the final semester examination. All HoDs pay attention of the student's attendance in the class. They can solve the student's grievances related to marks allotted for attendance. Apart from these, students are allowed to full freedom to direct contact with the Principal and discuss the matter relating to any grievances.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

The College offers courses of Arts stream only and the students study undergraduate courses in the subjects Assamese, Assamese Second Language, Arabic, English, Economics, Education, History, Hindi, Mathematics, Philosophy, Linguistics and Political Science.

Jaleswar College, Tapoban, as an affiliated college under Guwahati University has been following the broad framework of the curriculum of the Three-Year Degree Course Semester System since 2011. In 2019, the University introduces CBCS system with effect from 2019-2020 session and with this, Outcome Based Education (OBE) is initiated in the college in proper manner. All Head of the Departments prepare respective class routine for delivery and implementation of the curriculum as designed by the parent university. The results of the final semesters are displayed in the website of affiliating university. The performances of the student's sessional examination are also discussed with the students.

The meetings of the Academic Council are regularly held in the beginning and middle of each academic session to discuss different academic matters and the progress of each department of the college and relating to the development of the academic side of the students. The Principal of the college also holds meetings with the Heads of the Departments to discuss different academic matters of the college. The college adopts different mechanism and implements it to all the stakeholders of the college for better result.

The main objective of such mechanism is that the students and the teachers acquire the clear idea of the courses in connection with the teaching learning process and to adopt measures for rectification if necessary.

It is pertinent to note that "Programme Outcomes" (POs) and "Course Outcomes" (COs) of every department are displayed clearly in the college Website (<https://jaleswarcollege.ac.in.>). Anubhuti, the annual magazine of the college highlight the s writing skill of the students. It also reflects quality of the writing skill and their achievement in academic and other allied fields.

The IQAC of the college create a platform for communication of the Programme and Course Outcomes to the teachers and provide space for review. Feedback formats are also prepared for students, parents and alumni. It also reflects the course outcomes of the college.

Communication to the Teachers and Students: The syllabus and the course outcomes are prepared by GU. The syllabus is available in the offline mode I n the concerned Departments and in online mode in the college website and Gauhati University website. The prospectus of the college also contains the details and combinations of all the programmes offered by our college. The faculty members of every department should discuss in details of the syllabus in the classes. They encouraged the students to visit the website and to go through the syllabus in detail.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words**Response:**

The college regularly evaluates the attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes primarily on the basis of the performances of the students

It is to be noted that the Programme Outcome and Course Outcome measured out by the result of the external examination. The Programme Outcomes are measured on the basis of the marks obtained by the students in the concerned external examinations. The college conducted the sessional and other internal examinations as per procedure prescribed by the affiliating university. It helps to observe the specific knowledge and skills of the students. On the other hand, the quality of the students assessed on the performance of the students done in the sessional examination and on the basis of marks secured in the respective internal examinations of the college. It is the only measure of learning outcomes of the arts college.

Besides, the students are provided to do home assignments on particular topics. Through the home assignments the teacher to measure the knowledge, understanding and skills of the students. The departments organize departmental seminars, group discussions, talks, workshops; subject oriented quizzes and debates etc. to assess the programme outcome and course outcome.

Feedbacks are taken from the parents/guardians, students, on syllabus and the teachers which is one of the significant methods of assessing the teaching – learning and evaluation system of the college. To review the teaching- learning and evaluation process, Parent- Teacher Meets are organized regularly by the college and find out the drawback teaching-learning. It helps to strengthen the faculty members. It is the only process to review the teaching- learning and evaluation process.

The college conducts mentoring classes to assess the performance of the students. The students are motivated to participate in conferences, seminars, workshops, exhibitions and competitive examinations. The knowledge and skills of the students are measured as course outcomes through various examinations like class tests, surprised tests, Sessional Examination, Home assignment, tutorials, projects, field works and semester examinations.

The faculty members of the college try hard to attain the programme outcomes smoothly and offer their duties with complete devotion and dedication. The NSS Unit of the college organizes various activities in order to provide knowledge on socio ethical values and community service attitude among the students. The college evaluates the attainment of COs, POs and PSOs by analyzing the success rate of the students in the examination and employability.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)**Response:** 81.54**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
95	96	88	88	88

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
124	130	92	117	95

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.49

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Intellectual Property Rights Cell (IPRC)

Intellectual property plays a significant role in giving advantage to an institution or organization. The imperceptible properties of an organization - such as expertise, inventions, brands, designs and other creative and innovative products - are, expected to be valuable in the world nowadays. With a view of this, the Intellectual Property Rights Policy Document Jaleswar College, Tapoban seeks to provide guidance to academic and non-academic staff, students, scholars, and outside agencies on the practices and the rules of the Institute regarding intellectual property rights (IPR) and commitments which include the nature of intellectual property (IP), its ownership, exploitation, technology transfer and confidentiality requirements.

Purpose

IPR Cell is established in a year 2022 to provide a platform to share and discuss the latest development and applications with practical exposure & assist the faculty members, students and research scholars for patent filing process. IPR cell aims to be the front-runner in creating awareness and sensitizing society with the help of students and members of IPR Cell.

Objectives:

To provide awareness on IPRs protection information, orientation and facilities to faculty & students.

To get necessary clearances from competent authorities while filling patents and other IPRs like copyrights registration and design registration, etc. through IPR Cell.

To workout modalities on behalf of students for commercialization of patented technologies.

To organize various IPR awareness programmes.

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for awareness. Awareness meets, workshops, seminars are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

The sole objective of the Incubation Center is to facilitate students to convert their Ideas into Technological Innovations. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Ideas and innovations flow steadily with the startup a beginning was done to nurture our students and transform, innovations in to a vital force for economic growth. Startup was initiated by the students for the latest innovations.

Indian Knowledge Systems (IKS)

List of IKS Events	Date
Celebration of Teachers day	5th Sptember/2022
Celebration of Gandhi Jayanti	2nd October /2021
Program on Environment day	5th June 2022
Celebration Swami Vivekananda Jayanti as a part of 'Azaadi Ka Amrit Mahotsav'	12-01-2022

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.05

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.05

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

Our institute motivates the pupils to join different extension activities initiated by the cells, the different committees and departments. They have been expected to provide a learning platform to the students of the college with a view to their holistic development to form perfect human beings in today's complex digital world. In order to sensitize the students to social issues, various activities and awareness programmes are conducted. The objective of these programmes is to develop a mindset of the students to extend a helping hand to the needy ones.

The intimation with society teaches them to be accountable as social beings. The various training programmes on career counseling, personality development, participation in competitive events, talent search events, cleanliness drives, rallies on cultural and social issues have very deep productive outcome as expected on those who participate. On the other hand, participation in College Elections, sports activities is expected to provide them with the required perspective on issues those are aware of them and to deal accordingly in life as perfect citizens. NSS programmes aware of the students to introduce themselves in the nationalistic canvas and the duties and responsibilities they bear to live in and serve the country as valuable citizens. Our NSS volunteers serving society in the neighbourhood in various social events. They have gained the vivid experience to be accommodative and contribute towards a healthy social interaction from their early stage of life.

For the development of society, teachers of the college have involved themselves by taking classes in the adopted school from nearby villages time to time. The school children are encouraged and guided to take part in the significant events of the college like book fairs and attend informative lectures on environment issues held at the college as part of celebration of Environment Day. Also, in Sports, as part of activities in College Week and otherwise, students have shown much success. These activities are an indication of their spirit of teamwork and zest.

.The goal is that of influencing and inspiring the students to participate in positive activities, which would prepare them with inner strength to face the diverse challenges as they face in life and to enhance their skills so as to become productive contributors in building a better tomorrow for society and the country .As a whole for the people of the area our institute has initiate the following programs:

Training on women safety programme

Unnat Bharat Abhiyan: Baseline Household Survey and data collection in the five adopted revenue villages under Katarihara and Jaleswar Gaon Panchayat is done under Unnat Bharat Abhiyan project. The villages are Tekona, Basmura, Katarihara, Boroudmari and Chotoudmari

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2**Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

The Institution has not received Awards and Recognition for its involvement in extension activities from Government and Government recognised bodies.

Sl. No	Name of the activity	Name of the award/ recognition institution	Name of the awarding governme forn/government recognized bodies	Year of Award
1.	Nil	Nil	Nil	Nil

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*****Response: 2****3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 3

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Response:

Jaleswar college, Tapoban, established in 1981, is situated in a flood affected rural area encompasses of 46 Bighas of land to provide an equipped academic atmosphere. It has been offering single stream course (Arts) only. It has sufficient number of conventional classrooms for providing a fruitful teaching learning environment. There is an adequate teaching learning materials to meet the need of the students. The college provides safe drinking water to the students. Besides conducting regular classes, the classrooms are used for conducting remedial classes, annual and semester examination, departmental meeting, indoor competition etc. The Governing body of the college always keeps a close eye to plan, execute and evaluate the infrastructural requirements.

There are sufficient sitting arrangements for the teachers and the students in the classroom. All the classroom have proper lighting and ventilation system for the sake of students health and hygiene and equipped with sufficient white board and furniture.

Besides, there is separate Administrative room and office room. There is a separate room for IQAC. There is one office room for the study centre for KKHSOU, Krishna Kanta Handiqui State Open University, Guwahati.

All the classrooms are equipped with good quality desks, benches and boards. In addition, there are one set of portable projectors with screens which are used in different class rooms as and when necessary. There are 12 departments in the Arts Stream. Wi-Fi facility is available in the office and IQAC Room at present.

Other Facilities:

Separate rooms are allotted to NSS, IQAC, KKHSOU, and SOS study centre.

Separate room is allotted for Computer Centre.

Separate Examination Control room is allotted for Examination activities.

Canteen service for the staff and students having adequate amenities.

Filters for providing pure drinking water in the campus.

New Hostel is constructing for girls

Separate common rooms for the boys and girls with toilet facilities.

One Generator and one inverter for uninterrupted power supply within the campus.

Toilet facilities are available in all the blocks separately for gents and ladies.

Our institute provides sufficient materials for the sports and cultural activities to the students. We strongly believe in the role of sports and cultural activities for an all-round development of the personalities of the students.

Facilities for Games and Sports

Jaleswar College, tapoban uses Girls' Common Room. The college has adequate facilities for various Indoor Games which include Badminton, Carom, Ludo, Chase etc.

Jaleswar College, Tapoban provides facilities for various outdoor games and sports. Volley Ball, Cricket, Kabadi and various athletic sports are held during college week and inter college competition period in the playground of the college.

Annual College Week is organized every year in which various sports competitions and cultural activities and competitions are conducted. The College has a spacious playground for Football and cricket and other outdoor games. The College has conducted the indoor games like carom, chess etc. The College encourages practice of traditional song and dance of Assam. The Goalparia Nitya and the Bihu Dance has performed in the college. The College has participated actively in the Cultural Processions during College week every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 33.33

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7.95	3.26	5.24	24.08	28.08

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Response:

A library is the heart and soul of a college. The quality of education given in college can be roughly judged from the type of books in its library. Jaleswar college Library is located near the main building of the campus. The college library is governed by the college authority. It is assisted by a Librarian and an assistant librarian with a library assistant and a library bearer. The library facilities are given open access system to its users. Photocopying facility is also available for the readers. There is a provision of 'Book Bank' facility for BPL students which help to cater to their needs of book. It has about 3500 books on various subjects. There are three journals and periodicals along with three newspapers. The library is divided into four major sections – general section, the reference book section, career counseling section and encyclopedia section. The library has a reading room which can provide seating accommodation to minimum 30 students at a time.

Library visiting register is maintained for both teacher and students. New collections of books are arranged systematically in the departmental shelves. The issue and return of books has been managed by library staffs. A Library Committee is formed by the college authority for better maintenance of the library.

The college library was started along with the establishment of the college since 1981. The automation process is not yet established. Our library is fully manual library it provides a reader friendly interface for searching resources in the library along with its availability status. Due to financial condition the college could not change the automated digital library.

The librarian of the college issue ID card for students. Library card is not issued for the outsider. They can utilize our resources but not allowed to borrow books. Through this ID card, members can easily enter inside the library and borrow books. Student can borrow 3 books at a time for 15 days.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Response:

Our institute frequently updates IT facilities. Admission, administrative and academic process are integrated with IT to make the process convenient and transparent. The College has a deal with Ozosoft Pvt. Ltd and all the IT facilities are updated in consultation with the company.

Almost all the departments are equipped with Laptops and Wi Fi facility

Institute provides open Wi Fi facilities for pupils and teachers.

Institute has a Dynamic Website and active social media platforms like Facebook, twitter and Instagram.

Facial Biometric attendance for teaching and non teaching employees of the college was available but after Covid-19 epidemic it is stopped till today.

The college campus has been covered partly by CCTV surveillance.

The college has one Photo-Copier machine which is dedicatedly used for the teachers, employees and the students.

The institution uses Google Meet, Zoom Cloud etc. for classes, and online conferences.

The College has developed a portal for online admission. As an affiliated college under Gauhati University, the college uses online form fill up portal extensively for the benefit of the students.

Two numbers of Smart Class Rooms have been created newly to facilitate teachers and students with modern day teaching- learning experiences. College website has been updated necessary information to meet the requirements of NAAC, DHE and Government of Assam. Online forms and college prospectus, important notification of events, are available in the Website of the college from time to time. IT systems were upgraded to facilitate Online Admission and the processes of Form Fill-up for the Final Examinations of Guwahati University. The college has created Wi-Fi facilities to IQAC and staff only.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 51.63

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 8

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 66.67**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
19.94	21.92	21.01	27.58	46.76

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 1.13

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	0	0	0	01

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
96	91	84	86	87

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

The Alumni Association of Jaleswar College, Tapoban has been actively working as an integral part of the institution. They have named it as Praktan Satra Sanmilan. The Alumni Association is not register under the Societies Act till today. The institute has dynamic alumni. They are working in different parts of the country and the Association is playing the key role in maintaining a nexus among them.

The college has an Alumni Association formed on 20/03/2022 with the following portfolios/ offices:

Chief-Patron: Dr. Abdul Mannan, Principal, Jaleswar College, Tapoban

1. President: Omor Faruque Choudhury, Adv. Goalpara District Court
2. Vice-President: Abed Ali, Chairman Skylark Community Dev. Society

Dr. Saifur Rahman, Asstt. Prof. Hamidabad College, Satsia

Azizur Rahman, (Contractor), Social Worker

3. General Secretary: Mozmul Hoque, Stake Holder

4. Joint Secretary: Kafi Mahmudul Anowar (Businessman), Social Worker

Shahanur Islam, Social Worker

Omor Ali, Contractor Class I

5. Treasurer: Nur Mahammad, Agent LICI & Contractor

9. Executive Members:

- i. Mostafizur Rahman, Contractor
- ii. Rajendra Koch, Teacher

iii. Chestingi Karmakar, M.A

iv. Al Mostafizur Rahman, LL.B Student

- v. Khanom Reshminara Parvin, Teacher
- vi. Emisa Begum, Social Worker
- vii. Rezabul Hoque, Adv. Guwahati High Court
- viii. Bellal Hussain, Adv. Goalpara District Court
- ix. Deva Kr. Das, Teacher
- x. Azibor Bhuyan, Contractor
- xi. Jakir Hussain, Teacher
- xii. Reshmi Sultana, Teacher

Advisor:

1. Delowar Hussain, Principal, Ajmol College, Kharupetia
2. Anowar Hussain(Adv), Asstt. Prof. Goalpara Law College
3. Mollah Khan, Adv. Guwahati High Court
4. Johirul Islam, Adv. Guwahati High Court
5. K.M. Ashikur Rahman, Asstt. Prof. Jaleswar College, Tapoban
6. Sanowar Hussain, Businessman
7. Abul Hussain, Adv. Dhubri District Court
8. Kamal Ch. Barman, Subject Teacher
9. Gaur Ch. Sutradhar, Teacher
10. Sahar Ali, Vice Principal Baghapara Sr. Secondary School

The members of the Alumni Association have been continuously rendering service for the development of the college. The process of Registration of the Alumni Association is under process.

The Alumni association organizes its meetings annually within the campus. They provide extensive financial support during the Alumni Meet Celebration of the college in 2022.

They actively participate in various cultural activities organized within the campus. They also provide help in the continuous evaluation and up gradation of the physical facilities of the campus by submission of their Feedbacks. Their views are always considered for introspection of different activities conducted by the institute.

The College canteen has been renovated by the alumni using local and traditional design in construction. Alumni have enriched the infrastructure of the College by donating some dustbins to the College. Alumni participate in the Core Committee meetings of IQAC.

They have contributed to the College by Plantation Drives in the Campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision and mission of the college is to provide an opportunity of higher education to the students of this rural and backward flood affected area. The college has given service to the people of this locality so that the girl students from this area get the opportunity to access education and develop intellectual potential of the region.

The G.B. President and Principal of the college guide the institute to maintain a quality standard that helps in generating students eligible with all communication and life skills. It further seeks to develop student's pedagogic as well as social values in terms of making them employable and eligible for independent and positive role in the society. The teachers are appointed in various cells and bodies of the college to maintain a smooth academic atmosphere in the college. Various awareness programmes on the social and national issues are passed on to students through talks and seminars held by the different departments of the college, IQAC, NSS etc. The head of the institution always encourages the teaching and non-teaching staffs to be empowered through participation in seminars, workshops, training programmes etc. The college infuses team spirit and co-operation amongst the students that is evident in College Week and other departmental activities. The Students Union Body of the college assures students full participation in various activities.

The Governing Body of the college supervises the smooth functioning of the administration and academic well being of the college. All the decisions regarding policy and planning is handled by the Governing Body consisting of the representatives of all stake holders. The college construction committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General Fund, Games Fund, Examination Fund etc whose accounts are maintained with separate cash book, lesser book, passbook etc. The accounts are audited by the certified Chartered Account .

The Internal Quality Assurance Cell of Jaleswar College, Tapoban was established in the year 2014. Since establishment, it has been working for the promotion and enhancement of quality along with the participation of the stakeholders. . IQAC of the institution monitoring the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the

activities of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Response:

The Governing Body (GB) is the executive authority of the college. G.B. has the power to supervise and control all the affairs of the college. Principal is the member Secretary, two teacher representatives and one office staff from the college is the member of GB. The President and the members of the said committee are nominated by the State government through the approval of the Directorate of Higher Education. All the activities relating to academic, administrative and other related areas are planned and approved by the Governing Body based upon the government policies, current needs, feedbacks and representations from the different stakeholders. Next level of management is formed by Principal along with all Head of the Departments of the college. Principal hold regular meeting with HoDs to discuss various issues and decided to take necessary steps of smooth functioning of the college. Faculty involvement is active in various committees. All the committees are headed by a convener who convenes meeting with other members at regular intervals to sketch plans and strategies.

Quality teaching-learning through innovative methods is emphasized for high academic achievement that is also linked with successful careers for students. The College uses alumni network and interacts with government and non-government organizations for training students in career planning and placements.

The staffs and administration work zealously to comprehend and articulate rapid changes in the academic structure & functioning of the College. New infrastructure and equipment, training of staff etc. have been facilitated for successful implementation of new systems in the college. The Union body of the college is the unique body. It represents the students which is democratically elected and acts as a link between student community and administration of the college by bringing various grievances and related matters of students from time to time.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Response:

Being a government provincialized college, Jaleswar College, Tapoban has all the welfare schemes provided by the government for the employees. In addition, the college also has its own welfare measures

for its staff.

Response: All employees in the college are covered under contributory pension scheme (NPS). Incumbents will get the benefit immediately after their retirement.

Insurance Schemes: All employees have to subscribe to insurance schemes namely Group Insurance Scheme. In addition to the facility to avail of loan, incumbents will receive maturity amount that will be paid at the time of retirement.

Medical Allowance: Under this scheme, all the employees get a fixed amount every month.

Academic Leave: All employees are eligible for Academic Leave to attend professional development programmes like seminars, conferences etc.

Earned Leave: All employees are eligible to avail of Earned Leave to attend some urgent needs.

Maternity leaves: Women employees are eligible for maternity leave for a period of six months.

Child Care Leave: All women employees can avail CCL for a period of 2 years.

The institution offers many facilities for the welfare of the teaching as well as non- teaching staff. Each Department is allotted a separate Departmental room to execute the Departmental activities.

Leaves are granted to teaching and non-teaching staff for participating in professional development programmes.

The college encourages seminars, workshops, symposia etc for promoting academic and faculty development.

Retirement party is arranged in respect of the services of the retired person.

Special Casual Leave is granted on critical medical emergencies.

The college administration encourages the teachers to apply for promotions without any delay and adheres to the UGC Guidelines for their career advancement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 41.82

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	14	06	08	03

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has an effective functioning mechanism for utilization and mobilization of funds in a transparent way. To proper utilization of fund construct a committee consisting of faculty members headed by President of Governing body and the Principal and Secretary of the college respectively.

The committee looks after the development plans, implementation, supervision and fund raising activities. The committee verifies the needs and necessities of the departments and other wings for allotment of funds. At the beginning of every financial year the committee plans the budgeting provision for academic and administrative activities. The committee decides construction works so that an entire resource of the college is fully utilized. Fees amount is collected by the institution from the students as per the direction of the university and the government. The same amount is utilized as per the prescribed set of norms.

The college authority submits various proposals to meet the requirements of funds for various purposes i.e., for construction of new building, up gradation, renovation and repairing of class room, office, library, hostel, purchase of books, other basic infrastructure. The major sources of funds are from the State Government.

A Construction Committee is constituted by the Governing Body to look after all construction related works. The plans and estimates of the constructions other than the constructions under PWD, Government of Assam are prepared by the appointed Engineer of the College.

This college is a govt. funded institution. Therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Assam state government. The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. Consequently we receive regular

grants from the UGC under various heads. The funds received from the state govt. and UGC.

The college has no mobilizes funds. The sources of funds a part of fees charged from the students also form a portion for our finances.

As for as utilization of the received funds is concerned, we have a clear and transparent approach toward it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds.

All the funds are utilized keeping in view the enhancement of the academic quality and strengthening of the infrastructure of the institute.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Response:

The IQAC in our college form in 2014. Since its inception the IQAC has been playing active role to develop the quality of the institution. The IQAC is the key for the improvement and maintenance of quality in the academic services provided by the institution. It formulates strategic plans covering all important areas of the college for quality enhancement.

Academic Initiatives

Felicitating the creation of learner centric environment conducive to quality education.

Active learning to promote/incorporate strategies in our curriculum and transform classrooms into exciting dynamic learning environment.

Encourage different stakeholders to create an academic environment in the campus.

Conducting Seminars, webinars and Workshops'

Introduction of best practices

Arrangement for feedback response from students, teachers, alumni and parents on the institution and

curriculum.

Development of mentoring system which promotes teacher student interaction and helps in measuring the learning levels of the students to some extent and maintaining the records.

Introduction and assessment of curricular and co curricular activities.

Organized Various programmes to enhance professional competency.

Commemorating Various Special Days:

IQAC of the institution has initiated observation of various important days in order to create nationalistic feeling among the students. It can develop awareness and respect towards local and national culture among the students. The IQAC observes important personalities and of national significance such as Bhupen Hazarika's Birth Day, Independence Day, Republic Day etc. Each department and Committee has been assigned by the IQAC to observe at least two days of national or international importance. Besides, International Yoga Day, World Environment Day, International Women's Day etc. are observed by all the departments. All the committees, cells and bodies have also been provided with activity proceeding books to keep records of meetings and different activities, events and functions organized by them.

The IQAC has contributed to develop the quality assurance processes with respect to curricular, co-curricular, infrastructure, students support, values etc. by various methods. AS per the NAAC Guidelines, the IQAC has taken steps to construct the mentor- mentee system in each department of the college, for assurance of quality in classroom teaching and develop the slow learners and promoting the fast learners. The IQAC organized workshops on academic themes for the benefit of the students as well as teachers. IQAC also maintains documentation of the various programmes and activities leading to quality improvement in the institution like NSS activities, seminars, research activities etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Response:

The college is a co education institution with about 49% female students. The college focuses to maintain a balance measure for the promotion of gender equity. The institute takes strong initiative to maintain safety and security related to academic environment to the students. The institution always maintains zero tolerance policy against gender discrimination, ragging, racial discrimination and sexual harassment. Gender issues and gender equity have been a sensitive point of awareness for students. In the curriculum Gender issues and gender equity has been included.

A paper on Women's Writing is included in the syllabus for the students of B.A. 5th Semester English Honours. The Department of Political Science offered two papers on Women and Politics in B.A. 5th and 6th Semester Honours Courses. Another paper on Feminism is offered to the students of B.A. 2nd Semester Honours Course under CBCS System by the Department of Political Science.

The college has many committees such as Women's Cell, Anti Ragging Committee, Student's Discipline and Mentoring Committee, etc to organize and conduct programmes on gender issues. All the committees keep close eyes on gender equity and sensitivity, empowerment of women, safety and security of girl students and the women employees of the institution.

The Women Cell organizes awareness programs for women in the nearby localities as well as within the campus in order to aware them on literacy and child marriage.

The College has constituted an Internal Complaints Committee in order to create the college campus harassment free. The committee is committed to take pro active measures if such case arises in the college campus. The college ensures full security to the women folk with the help of this committee against sexual harassment.

Women Cell, Grievance Redress Cell: The college has constituted the cells to meet various grievances of the students and to ensure discipline in the college campus. There is a complain boxes in the college where students dropped the complain. Grievance Redress Cell observes all complain and follow up action complain.

There is an anti ragging committee in the college to observe the students so that they cannot engage them in doing ragging. The committee ensures zero ragging in the campus and the committee includes

faculties, guardian members, office staff member, representatives from student's union as members.

Counseling:

The College provides proper counseling of the students regarding job orientation courses, employments in different fields to cater the interests of the students. Quitenaturally, faculty members offers all sorts of cooperation with the students which reduces their personal stresses and strains. The faculty members always ready to provide required counseling to the students those who need. Non teaching staffs support the students in official matters such as admission procedure, fee payment, online admission and transactions, online form fillip etc.

The institution has provided common rooms separately for male and female students. Toilet facilities are provided for both male and female student's.

The college ensures hygiene special among the women and Sanitary napkins are made available in the Girls Common Room. The college has facility like First Aid Box, Dressing table etc. which are used by the lady teachers and girl's students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: D. Any 1 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Response

The college is located at rural area. The students are coming for higher studies from nearby villages. The college makes efforts to maintain cultural harmony in all kinds of activities so that cultural programme is being held time to time in the college. The college community engages people from different religions belonging to different community of the society.

To establish an inclusive environment, the college implemented the following steps:

Inclusion in Bodies: The college always maintains equality in regard of caste, gender, religion and culture while forming, electing or nominating members to any official or non official bodies.

Members are taken from all linguistic background in the inclusive bodies.

Admission: The college strictly follows the admission rule. The admission norms are framed in order to promote inclusion of students from different parts of society like, economically backward sections, SC, ST, OBC etc.

Days Observance: The college observed some specific Days with various activities like Independence Day, Republic Day, Gandhi Jayanti, Yoga Day, Teachers Day, Women's Day, Voters Day, etc.

The institution plays an important role to provide an inclusive environment in the campus. Various programs are organized to enhance the cultural assimilation, acceptance of linguistic diversity, accustomed with regional variations, increase the communal harmony and social cohesiveness to create one Indian Identity. The institution has made a great effort to establish strong bonds with the community. Programmes are planned according to the need of the local community. The College has adopted a village namely Tekona and Bashmura in Goalpara District. The institution tried hard to improve the living condition of the people through a number of awareness programmes on diverse issues such as Swachhata Awiyan, women empowerment etc. In order to aware the people of the remote area various programme like child marriage, literacy are arranged. NSS units take the initiatives in carrying out various community works.

Helping Hand:-

During the Covid-19 pandemic, the teachers and employees of the college distribute food and other items to the poor people.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Response:

1st Best Practice

Title of the Practice – 1.Library Orientation Programme

Objectives of the Practice—

The main objective is to encourage the students to make a habit of reading. They should visit the library to enhance the area of knowledge in various aspects.

Library played an important role to communicate the students with the world of wisdom.

The use of library forms the character of students to develop good reading and study habits. In the Programme, teachers and librarian provide much needed information about library,

using library how to access to knowledge and information of the world.

1. Supplying Sanitary Napkin:

Our College has a Provision of supplying Sanitary Napkin to the students which are supplied and funded by the Teachers of our college.

1.Extension service in the adopted village:

To encourage students to additional responsibilities of social life, to show them the knowledge and experiences of some personalities who are contributing to society by their special work in specific areas of society.

In 2021 the College adopted a village namely Tekona and Bashmura, Goalpara Revenue Circle in Goalpara district as a part of its Extension Service Programme. Since then the College has been relentlessly working on the overall development of the village by organizing and arranging interactive sessions, activities and visits.

As part of its community service programme, Jalesawar College, Tapoban has visited the schools and observed the problem that they have faced. Instead of that number of faculty members performed duty as External Evaluator and visited schools. The National Service Scheme (NSS) unit of the College have organized special camps in the village and delivered lectures on various socially relevant issues. The faculty members of the college have taken up classes in the Jaleswar Girls High School, Rajmita H.S School, Udmari L.P School for the benefit of the students.

2. Title of the Practice: Practise of Moral and Social Values

Objectives of the Practices:

1. To make students understand their Social responsibilities.
2. To help them understand the importance of 'Respect'. As 'Respect' is an essential moral value, and it plays an important role in one's behaviour around strangers and elders.
3. To cultivate in them, love for humanity,
4. To identify the needs and problems of the community and encourage students' involvement in solving the problems
5. To develop awareness among villagers about different issues of environment
6. To give a firsthand knowledge to the students about the socio-economic condition of villagers
7. To develop awareness among village people about health and hygiene, and various government schemes for rural development.
8. To interact with the school going children and encourage them for pursuing higher education.

The Context

It is a fact that the majority of people in India lives in rural areas and villages. They are living under the condition of poverty, illiterate and unemployed. The sole duty of higher education institutions and students studying in it to understand the socio-economic status and problems of village people and to forward a helping hand for the solution of their problems. The rural people are not aware of environmental issues, health and hygiene and various government schemes. It is our prime duty to aware the village people about different environmental issues and its effects on our livelihood, concept of health and hygiene various government schemes

undertaken for rural development so that they can use all to develop the society .

The Practice:

The students are made aware of the problems that arise unexpectedly in our lives and to promote awareness and concern about social and moral responsibilities. They are exposed to experience the real picture of the Society. Teachers stand as their backbone, so that they are made to move forward to know and understand the real face of the society, where maximum peoples are unaware of the contemporary things that have become part and parcel in our daily lives.

Evidence of Success

Students are benefitted by the practice. By personally contacting various peoples with their concerned motive, they are able to grasp more information and clear out their concepts on the pros and cons on the concerned subject. They become more practical and it further helps them to become conscious citizens.

The Teaching, non-teaching Staff including the Students have at various times offered help to those in distress, particularly when medical crisis arises amongst any member of the College fraternity. Apart

from this, they have been encouraged to offer their services for humanity.

Problems Encountered and Resource Required

The major problem encountered in the practice is, less co-operation by the concerned mass. The College takes the initiative to reach them, with every necessary tool, but at various times the respondents are minimal, and this lead to partial success of the mission. Respondents for whom awareness programmes are organized take the objective lightly, and this finally creates a barrier to the overall mission. Financial Resource is needed at times for the funding of the programmes, but at various times, there arises some disappointment, as the authority fails to cater to all the needs. The authority too fall prey to the same crisis due to lack of funding agencies, and this at times slows down the zeal of the fraternity to take up such awareness programmes.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Response:

Jaleswar College, Tapoban was established in 1981 with a mission to educate the people from the backward areas of the neighbourhood. It opens up the doors of higher education in the economically, culturally and educationally backward class of people. The college located in the west of the Goalpara district, Assam. Jaleswar College, Tapoban is envisioned to achieve academic excellence with all sections of people of the society and to impart education to educate the society. The college is dedicated itself to generate enriched human being in all sections of the society with academic, spiritual, ethical, socio-cultural and scientific knowledge with skill. Social Responsibility is the one of the most important core values of Jaleswar College, Tapoban.

Majority of the students come from the remote, rural villages of the neighbourhood. It is important to note that the faculty of the college has the habit of visiting the villages and motivate the orthodox and conservative families regarding the importance of educating the girl child and enable them to pursue higher education.

In order to develop the literacy rate of the village area, the College gives admission to the students,

without acknowledging the performance of Class 12 examination. The students those who acquired percentages in 30's and 40's, are given admission. They are equally treated, mentored and given equal provision for experiencing every facility within the campus. Though the students admitted with minimal marks yet they have completed their graduation with flying colours.

The college tries to make the students self dependent and financially stable. It is the great success of the college. The Faculty members and Management provided unstinted moral support to the students at times of personal and family problem.

The faculty members are visited at home for offering strength and moral support to the students. The behavior of the students is kept in check, and guardians are informed immediately, if they are found to be unstable, and to have fallen unintentional danger.

The College is also running the program of taking visiting classes or motivational classes time to time in the surrounding schools. The faculty members visited the schools like Jaleswar Higher Secondary School, Rajmita Higher Secondary School, Jaleswar Girls High School, Katarihara High School etc. and completed mission very successfully.

Majority of students are from vernacular medium. So, the faculties use bilingual mode of interaction for the benefit of the students. College conducts various activities to ensure student centric learning environment. Field trips are conducted to introduce the students to the outer world and provide exposure.

The College prides to know the learning outcome of the students as many students have been qualified in the admission tests for various Post-graduation programmes under various universities across the State. A good number of students have qualified Teachers' Eligibility Test conducted by the Govt. of Assam. Many students also engaged in defence.

The main motto of the Management and Faculty members of Jaleswar College, Tapoban is provide quality education. With a view to this motto the Management and Faculty perform their role efficiently to transform human recourse into educated, professionally skilled and socially responsible citizens.

Jaleswar College, Tapoban is the only higher educational institution in vast rural economically backward area. The college offers Bachelor in Arts in Assamese, Assamese Second language, Arabic English, Economics, Education, History, Political Science, Hindi, Linguistic, Mathematics, and Philosophy.

Besides curricular and co-curricular activities, the College pays attention on basic human values of truth, honesty, loyalty, mutual trust, compassion and respect for others. The distinctive vision of the college is to promote the ethics of human values. The College implemented the curriculum by the engagement of students and also complementing this with suitable co-curricular activities. In fulfilling the academic requirement of their chosen programme of study, students not only attend classroom lectures but also write assignments, participate in seminars and group discussions, and undertake project work.

The college creates a favourable atmosphere for the students and provides opportunity for enriching the learning experience. The college organizes field trips and study tours every year. Besides the curriculum transaction, the College creates opportunities for students to engage in co-curricular activities also. The College organizes debate and extempore speech competitions, dance and song competition. Students also participate in yoga and sports activities. Activities under NSS add another dimension to students' experience in the College.

An institution may attain a place of position by the work done by the teacher and the taught not by shouting slogans. An institution's reputation brings only by the joint work of teachers and students. The students of our college have performed well in the University's examination and many have proceeded to higher academic achievements. Then there are some students those who have joined defence services and the corporate sector to make successful careers and many have found their niche as entrepreneurs, social service volunteers etc.

While alumni like Halima Khatun, Abdur Roshid, Md. Altab Hussain, Mirza Ashikur Rahamn, Md. Naser Ali are working as an Assistant Professor in Jaleswar College, Tapoban. Besides the teaching non-teaching staffs like Arif Mohammad Khan and Alom Ara Begum are also working in the college.

Dr. Saifur Rahman istant Professor in Hamidabad College Satsia. Dilar Uddin is working as Principal Ajmol College, Kharupetia. Mahabur Rahman is working as Fishery Officer; Dhubri. Adv. Anowar Hussain is working as an Assistant Professor, Goalpara Law College. Adv. Omor Faruque Choudhry is workin at Goalpara Cout

Though the college is located in a rural remote area, yet the students carry achievements by engaging various fields. The college is not only promoting education but also creating interest towards sports, culture and other extension programs among the students specially students from rural areas. It takes the responsibility to provide a concrete platform for students to perform at national and international levels.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Jaleswar College, Tapoban is located in the midst of Jaleswar and Katarihara. It is a pollution free, disease free and comparatively crime free environment. It is surrounded by beautiful view of nature apart from traditional village houses built in Assamese style. The College has endeavoured to motivate the school students of the locality through free motivational classes done in the nearby schools by the faculty members. Our students are equally expert in agricultural activities apart from the academic part. During the Covid-19 pandemic, the faculties and the employees have helped the poor folks of the locality with food and other staffs. Our alumni have been working as faculty of university and as advocates in Gauhati High Court. The College has a MoU with other colleges like Habraghat College, Krishnai

The College would like to create more opportunities for its students to engage in sports in order to build up confidence and physical development. The College would also like to improve the self-employment prospects of its students by giving them proper counseling. The College has been initiating various Seminars under the active participation of various Departments for Academic development. It has also organized Inter College Debate Competition. Faculty Members have been actively participating in various Social activities. Construction works within the College campus are in progress.

The financial, academic, administrative and auxiliary functions, of the college are transparent. There is total transparency in admission and examination as well. Admission procedure s is equally transparent. The college should follow the government reservation policies and the seat reservation process relating to admission matter.

Concluding Remarks :

Jaleswar College, Tapoban is an Arts Stream College where courses are offered to students as per CBCS System and Outcome Based Education is given emphasis. The College maintains continuous internal and external evaluation. The College aims at all round development of the students. The college overcome all the challenges and reaches its goal and promoting education in this rural locality.

The faculty members always try to get updated with the ICT tools for teaching. They carry extension activities in the neighbourhood community frequently. The institution has adequate facilities for teaching learning viz., classrooms and constantly tries to improve it. The College always gives importance to ICT up gradations. It has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium centre etc. with a view to all- round development of the students. Library is not automated and it has sufficient numbers of books and journals to fulfill the academic interest of students and faculty members.

The Alumni Association is an integral part of the institution. The college has an active Alumni Association that work for the development of the college. The governance of the institution is always kept in mind the vision and mission of the college. The authority of the college tries to implement the various plans and activities by decentralization the power. To execute the plan, various cells and committees are formed. The College regularly audits its financial transaction.

The IQAC Cell of the College tries hard and soul to develop academic as well as other environment of the college. The College campus is a partly Green Campus and is plastic free and tobacco free zone. Keeping in

view the various changes introduced in the Higher education, the institution has been trying to develop its infrastructure, technology and other related conditions. But due to lack of fund the college has not achieve this growth till date.

Quitenaturally, the college made all effort to provide the students with quality teaching so that they can achieve new knowledge and the success of the college's teaching learning finds reflection in student's achievements in both academic and non-academic areas. The college has applied for the 1st cycle of accreditation under NAAC. The preparation of SSR in the process has helped much in making us aware of putting into use our assets in a better way, along with the potential developments that can be made in the days to come.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 457 Answer after DVV Verification: 390</p> <p>Remark : DVV has made changes as per report shared by HEI.</p>																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>177</td> <td>196</td> <td>266</td> <td>194</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>186</td> <td>111</td> <td>165</td> <td>218</td> <td>152</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>500</td> <td>500</td> <td>500</td> <td>500</td> <td>500</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>500</td> <td>500</td> <td>500</td> <td>500</td> <td>500</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per report shared by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	237	177	196	266	194	2021-22	2020-21	2019-20	2018-19	2017-18	186	111	165	218	152	2021-22	2020-21	2019-20	2018-19	2017-18	500	500	500	500	500	2021-22	2020-21	2019-20	2018-19	2017-18	500	500	500	500	500
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3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18																																			
2021-22	2020-21	2019-20	2018-19	2017-18																																					

03	01	0	0	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	0	0	0

Remark : DVV has made changes as per report shared by HEI.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7.95	3.26	5.24	24.08	28.08

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19.94	21.92	21.01	27.58	46.76

Remark : DVV has made changes as per report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> </tr> <tr> <td>464</td> <td>470</td> <td>436</td> <td>509</td> <td>506</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> </tr> <tr> <td>413</td> <td>404</td> <td>405</td> <td>461</td> <td>464</td> </tr> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	464	470	436	509	506	2021-22	2020-21	2019-20	2018-19	2017-18	413	404	405	461	464
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464	470	436	509	506																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
413	404	405	461	464																	
2.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count):</p> <p>Answer before DVV Verification : 36</p> <p>Answer after DVV Verification : 37</p>																				
3.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p>																				

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30.68	28.41	31.76	51.66	51.19

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27.89	25.18	26.25	51.66	74.84