Date: 16-02-2022

Wednesday

Time: - 1:30 pm

Place: - IQAC Room

A meeting of IQAC held on 16-02-2022, Wednesday at 1.30 pm in the IQAC room under the chairmanship Dr. Abdul Mannan, Principal, Jaleswar College, Tapoban to discuss the following agenda and resolve the following resolutions unanimously.

Agenda

- 1. Approval of the Minutes of the last IQAC meeting
- 2. Regarding the formation of convener of seven Criterion
- 3. Regarding discussion on NAAC
- 4. Others

Present Members

- 1. Dr Abdul Mannan, Principal
- 2. Amzad Ali Sarkar, HoD Deptt. of History (Coordinator)
- 3. Dr. Elias Uddin Khalifa, Asstt. Prof. Deptt. of English
- 4. Dr. Khurshid Fatehul Ikram, HoD, Deptt. of English
- 5. Shiekh Sofior Rahman, HoD, Deptt. of Education
- 6. Moslem Uddin Ahmed. HoD, Deptt. of Philosophy
- 7. Mazida Ahmed, HoD, Deptt. of Assamese
- 8. Abu Taher Siddique, Asstt. Prof. Deptt. of Mathematics
- 9. Mozaffor Hussain, Asstt. Prof. Deptt. of Assamese

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After thorough discussion the meeting has resolved following resolutions unanimously.

Resolution No 1 - The coordinator of IQAC read out the minutes of the last IQAC meeting and the meeting has approved the resolutions unanimously.

Resolution No 2 - The meeting has resolved that it is necessary to construct members of seven criterion. Hence, the following convenors of seven criterions are selected from the Assistant Professors of the college as follows to perform the duties so that they can help the coordinator of IQAC to progress the work regarding the NAAC.

- 1. Sheikh Sofiur Rahman, HoD Education, Criterion -I
- 2. Mozaffor Hussain Asstt. Prof, Assamese, Criterion-II
- 3. Abdur Rahim Akanda, HoD, Hindi, Criterion-III
- 4. Sofiur Rahman, HoD Linguistics, Criterion-IV
- 5. Moslem Uddin Ahmed, HoD Philosophy Criterion-V
- 6. Abu Taher Siddique, Asstt. Prof, mathematic, Criterion-VI
- 7. Khurshid Fatehul Ikram, HoD, English, Criterion-VII

Resolution No 3 - The meeting has resolved that the college needs to prepare for NAAC and for this case the Principal as well as all the staffs will be alert on their duties which is mentioned to them previously by the IQAC coordinator. On the other hand the coordinator of IQAC will also look at the various NAAC related works of the college.

At last the Principal delivered his valuable speech and gives vote of thanks to all the members of IQAC.

Signature of Chairperson

Date: 24-02-2022

Thursday

Time: - 2:00 pm

Place: - IQAC Room

Today on 24-02-2022, Thursday at 2.00 pm an executive meeting of IQAC is arranged at IQAC Room of the college under the chairmanship Dr. Abdul Mannan, Principal, Jaleswar College, Tapoban to discuss the following agenda and resolve the following resolutions unanimously.

Agenda:

- 1. Approval of the Minutes of the last IQAC meeting
- 2. Regarding Appointment of SWAYAM Mentors
- 3. Formation of NSS Unit
- 4. Regarding Alumni Meet and formation of Alumni arrangement committee
- 5. Others.

Present Members

- 1. Dr Abdul Mannan, Principal
- 2. Amzad Ali Sarkar, HoD Deptt. of History (Coordinator)
- 3. Dr. Elias Uddin Khalifa, Asstt. Prof. Deptt. of English
- 4. Dr. Khurshid Fatehul Ikram, HoD, Deptt. of English
- 5. Shiekh Sofior Rahman, HoD, Deptt. of Education
- 6. Moslem Uddin Ahmed. HoD, Deptt. of Philosophy
- 7. Mazida Ahmed, HoD, Deptt. of Assamese
- 8. Abu Taher Siddique, Asstt. Prof. Deptt. of Mathematics
- 9. Mozaffor Hussain, Asstt. Prof. Deptt. of Assamese

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After the threadbare discussion the meeting has adopted following resolutions unanimously.

Resolution No 1 - The coordinator of IQAC read out the minutes of the last IQAC meeting and it was approved unanimously.

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Resolution No 2 - The meeting has discussed on the SWAYAM Mentors and decided to select the following Assistant Professors as Mentors of the college so that they can deal with the students and perform their duties properly and correspond with the students in order to develop them. The Principal of the college will immediately issue the appointment of the Mentors of SWAYAM.

- 1. Sheikh Sofiur Rahman, HoD Education,
- 2. Mozaffor Hussain Asstt. Prof, Assamese,
- 3. Abdur Rahim Akanda, HoD, Hindi,
- 4. Sofiur Rahman, HoD Linguistics,
- 5. Moslem Uddin Ahmed, HoD Philosophy
- 6. Abu Taher Siddique, Asstt. Prof, mathematic,
- 7. Khurshid Fatehul Ikram, HoD, English

Resolution No 3 - The meeting has resolved that Jaleswar College, Tapoban need to establish the NSS Unit. So the meeting thinks about the matter and resolved to establish NSS Unit at the college and decided to give appointment Dr. Khurshid Fatehul Ikram as the Programme Officer of NSS Unit. For this necessary steps will be taken by the Principal of the college and authorize to the Programme Officer to communicate with the Gauhati University DSW to establish the NSS Unit in the college immediately.

Resolution No 4 - The meeting has resolved that the Alumni meet should organize at our college. In the essence of NAAC the meeting has decided to organize an Alumni Meet at College immediately. For this purpose the meeting decided to prepare Whatsapp group of the students and decided to form a committee and arrange a meeting with the ex-students.

At last the Principal delivered his valuable speech and gives vote of thanks to all the members of IQAC and declared the meeting end.

Signature of Chairperson

Date: 29-08-2022

Monday

Place: - IQAC ROOM

Time: 2:00 p.m

Today on 29/08/2022, Monday, a meeting of the IQAC held in the IQAC room of the college at 2.00 p.m under the chairmanship of Dr. Abdul Mannan, Principal of the college to discuss the following agenda. The Coordinator has explained in details the topics in the agenda.

The Agenda

- 1. Approval of the Minutes of the last IQAC meeting
- 2. Discussion on reconstitution of IQAC
- 3. Regarding use of ICT in Teaching Method
- 4. Discussion on plantation in the College premises
- 5. Discussion to improve the Quality of Departmental Wall Magazine
- 6. Others

Present Members

- 1. Dr Abdul Mannan, Principal
- 2. Amzad Ali Sarkar

3. Dr. Elias Uddin Khalifa, Asstt. Prof. Deptt. of English

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4. Dr. Khurshid Fatehul Ikram, HoD, Deptt. of English

5. Shiekh Sofior Rahman, HoD, Deptt. of Education

6. Moslem Uddin Ahmed. HoD, Deptt. of Philosophy

7. Mazida Ahmed, HoD, Deptt. of Assamese

8. Abu Taher Siddique, Asstt. Prof. Deptt. of Mathematics

9. Mozaffor Hussain, Asstt. Prof. Deptt. of Assamese

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The meeting after having through discussion on the agenda has resolved the following resolutions unanimously.

Resolution No. 1- The minutes of the last IQAC meeting held on 14/12/2019 were read out by the coordinator and having sound all the matter discussed recorded properly the meeting confirmed them unanimously.

Resolution No. 02 - The previous coordinator Amzad Ali Sarkar HoD, History resigned from his post of coordinatorship due to his personal problem. So, the meeting unanimously resolved to reconstitute the IQAC of the college with the following members.

- 1. Chairperson Dr Abdul Mannan
- 2. Co-ordinator Dr. Elias Uddin Khalifa
- 3. Asstt. Co-ordinator Dr. Khurshid Fatehul Ikram
- 4. Member Shiekh Sofior Rahman HoD, Education
- 5. Member Moslem Uddin Ahmed. HoD, Philosophy
- 6. Member- Mazida Ahmed. HoD, Assamese
- 7. Member- Abu Taher Siddique, Asstt. Prof. Mathematics
- 8. Member- Mozaffor Hussain, Asstt. Prof. Assamese
- 9. Member- Inspector of Schools, Goalpara
- 10. Member- BDO, Jaleswar Dev. Block
- 11. Member- Abdul Maleque, G.B Member
- 12. Member-Omor Faruk Chaudhary, Alumni
- 13. Member-Chairman, Jaleswar SS. Ltd

Resolution No. 03 - The meeting considering the impact of Covid - 19 has decided to use the IT in teaching method for the greater benefit of the students.

Resolution No.04 - The meeting considering the dire situation of the Departmental wall Magazine of the college has decided to ask the Governing body to grant Fund to improve the quality of the Wall Magazine.

Resolution No.05 – It has resolved that the college requires the tree in order to beautiful landscape. So the meeting decided to plant in the college premises

At last the Principal delivered his valuable speech and gives vote of thanks to all the members of IQAC and declared the meeting end.

Signature of Chairperson

Date: 30-09-2022

Friday

Time: 2:00 pm.

Place: - IQAC Room

Signature

Today on 29/08/2022, Friday, a meeting of the IQAC held in the IQAC room of the college at 2.00 pm under the chairmanship of Dr. Abdul Mannan, Principal of the college to discuss the following agenda. The Coordinator has explained in details the topics in the agenda. The meeting after having through discussion on the agenda has resolved the following resolutions unanimously.

The Agenda

- 1. Approval of the Minutes of the last IQAC meeting
- 2. To register HEI
- 3. Regarding the preparation of SSR
- 4. Others

Present Members

- 1. Dr Abdul Mannan, Principal
- 2. Dr. Elias Uddin Khalifa, Asstt. Prof. Deptt. of English
- 3. Dr. Khurshid Fatehul Ikram, HoD, Deptt. of English
- 4. Shiekh Sofior Rahman, HoD, Deptt. of Education
- 5. Moslem Uddin Ahmed. HoD, Deptt. of Philosophy
- 6. Mazida Ahmed, HoD, Deptt. of Assamese
- 7. Abu Taher Siddique, Asstt. Prof. Deptt. of Mathematics
- 8. Mozaffor Hussain, Asstt. Prof. Deptt. of Assamese

Resolution No. 1- The minutes of the last IQAC meeting were read out by the coordinator and having sound all the matter discussed recorded properly the meeting confirmed them unanimously.

Resolution No 2 - The meeting resolve that the college register the HEI to assess the NAAC.

Resolution No 3 - It has resolved that all the convenor of seven criteria prepare their respective criteria and submit it to the IQAC Coordinator.

At last the Principal delivered his valuable speech and gives vote of thanks to all the members-of IQAC and declared the meeting end.

Signature of Chairperson

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Date: 18-11-2022

Friday

Time: 2:00pm.

Place: - IQAC Room

Today on 18/11/2022, Friday a meeting of the IQAC held in the IQAC room of the college at 2.00 pm under the chairmanship of Dr. Abdul Mannan, Principal of the college to discuss the following agenda. The Coordinator has explained in details the topics in the agenda.

The Agenda

- 1. Approval of the Minutes of the last IQAC meeting
- 2. Celebration of 400th Birth Anniversy of Mahabir Lachit Barphukan
- 3. Regarding adopting of school and villages.
- 4. Others

Present Members

- 1. Dr Abdul Mannan, Principal
- 2. Dr. Elias Uddin Khalifa, Asstt. Prof. Deptt. of English
- 3. Dr. Khurshid Fatehul Ikram, HoD, Deptt. of English
- 4. Shiekh Sofior Rahman, HoD, Deptt. of Education
- 5. Moslem Uddin Ahmed. HoD, Deptt. of Philosophy
- 6. Mazida Ahmed, HoD, Deptt. of Assamese
- 7. Abu Taher Siddique, Asstt. Prof. Deptt. of Mathematics
- 8. Mozaffor Hussain, Asstt. Prof. Deptt. of Assamese

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The meeting after having thorough discussion on the agenda has resolved the following resolutions unanimously.

Resolution No. 01- The Govt. of Assam placed an order that all the institution in Assam celebrate 400th Birth Anniversy of Mahabir Lachit Barphukan for a week. With a view to follow the order the meeting has resolved to celebrate the 400th Birth Anniversy of Mahabir Lachit Barphukan.

Resolution No. 02 - The meeting has resolved to adopt two villages and two schools. So the meeting selected Bashmur and Tekona as an adopted village on the other hand Rajmita H.S School, Jaleswar H. S School Udmari L.P School as adopted schools.

Signature

Resolution No.03 - The IQAC meeting considering the dire situation of the Departmental wall Magazine of the college has decided to ask the Governing body to grant Fund to improve the quality of the Wall Magazine.

Resolution No.04 - It is resolved that Student and Faculty Exchange programmes with Habraghat Mahavidalaya, Krishnai and Dalgoma Anchalik College, Dalgoma, West Goalpara College, Lakhipur College, Lakhipur be initiated at the earliest since the college has MoUs with these institutions.

At last the Principal delivered his valuable speech and gives vote of thanks to all the members of IQAC and declared the meeting end.

Signature of Chairperson